

**South Central Louisiana Human Services Authority
Board Meeting Minutes
January 9, 2020**

Members Present: Ray Nicholas (Assumption), Alvina Matherne (St. Charles), Cheryl Turner (Terrebonne), Dr. Victor Tedesco, III (Terrebonne), Bryan Zeringue (Lafourche), Lynne Farlough (St. John the Baptist), Ron Dantin (Lafourche)

Members Absent:

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Kristin Bonner (Deputy Director), (Stephanie Benton (Secretary)), and Melicia Levron (Human Resources).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:01 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the December 5, 2019 meeting were reviewed. Mr. Ray Nicholas motioned to approve the minutes of the December 5, 2019 Board Meeting, seconded by Ms. Alvina Matherne, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Board Self-Evaluation for 2019:</u> Ms. Schilling reported the Board Self-Evaluations results for 2019 will be available at the next Board Meeting.</p> <p><u>New Board Member – Ron Dantin, Lafourche Parish:</u> Ms. Schilling introduced and welcomed Mr. Ron Dantin. Each Board Member welcomed Mr. Dantin and were introduced. Mr. Dantin gave a brief bio and thanked everyone for welcoming him aboard.</p> <p>Ms. Schilling discussed there is no news for St. Mary Parish and St. James Parish. We will continue to advertise for the vacancies in both Parishes. Ms. Schilling also discussed she will send Mr. Ron Dantin’s appointment to the Governor’s office to be ratified.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Roof for Regal Row approval documents:</u> Ms. Schilling reviewed an approval letter from the State to cover the cost of the roof replacement for Regal Row. A meeting will be held with the architect to plan the construction. • <u>Accountability Plan (AP) Audits for Behavioral Health Results:</u> Ms. Schilling discussed the recent AP Audit has been completed and went well. The report was received today and SCLHSA has scored 100% on everything. • <u>Marketing 2nd Quarter Report:</u> Ms. Schilling reviewed the Marketing Report for the 2nd Quarter. The data includes Facebook Post 23,804 individuals reached, Twitter 6,082 individuals reached, Community Events/Outreach Data – 19 events, 1,173 individuals reached, 2nd Quarter Website User Acquisitions and Top Webpages Visited. Ms. Schilling also discussed Quarterly Marketing Activities and Upcoming Activities. • <u>New Providers:</u> Ms. Schilling discussed Ms. Brittany Mire, NP, will start in February at the SMBHC. She has a dual license in Primary Care and Psychiatry. Ms. Schilling also reported recent interviews have been completed for a Primary Care APRN. A candidate has been selected and hopefully she will start in February. Ms. Schilling also discussed we have one Psychologist position left we are trying to fill and we are working on hiring a Psychiatrist for SMBHC.

Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>911 Behavioral Health Partnership Meeting</u>: Ms. Schilling discussed the 911 Behavioral Health Partnership Meeting is scheduled for Wednesday, January 29th at the HTV Broadcasting Station. SCLHSA will co-host the event with MHA (Mental Health Association). There will be a panel discussion. Board Members, Bryan Zeringue and Dr. Victor Tedesco will participate in the panel discussion. • <u>Budget Reduction Scenarios (3% FY20, 5% FY21)</u>: Ms. Schilling discussed the Budget Reduction Scenarios. The 3% Reduction Scenario amounts to \$477,463.00. The 5% Reduction Scenario amounts to \$795,772.00. Ms. Schilling reviewed the SCLHSA Proposed Budget Adjustments for both the 3% and 5% Scenarios. Ms. Schilling will keep the Board up-to-date on the Reductions. Ms. Schilling will also share the information in upcoming meetings with local Legislatures. • <u>Financial Report</u>: Janelle Folse • <u>Monthly Budget Summary (November, December)</u>: Ms. Folse reviewed the FY 19-20 Budget Analysis for November as of 11/30/2019, and December as of 12/31/2019, including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (November, December)</u>: Ms. Folse reviewed the FY 19-20 Revenue Report for November as of 11/30/2019, and December as of 12/31/2019, reflecting collections including recoupments/write-offs/adjustments as of 11/30/2019 and 12/31/2019. <ul style="list-style-type: none"> ○ Ms. Cheryl Turner motioned to approve the FY 19-20 November and December Budget Analysis and the Revenue Reports for November as of 11/30/2019 and December as of 12/31/2019, seconded by Ms. Alvina Matherne, motion carried. <p><u>Operational Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>LaPAS</u>: Ms. Bonner reviewed the 1st Quarter FY20 LaPAS Report. The report includes Administration Activities, Behavioral Health Services, Integrated Care, Developmental Disabilities and General Performance Indicators. The General Performance Indicators are reported only at the end of the year. We have to respond to anything over a 5% decrease. • <u>Performance Indicators</u>: Ms. Bonner reviewed the 1st Quarter FY20 Performance Indicators. SCLHSA CARF Accreditation requires certain Indicators in Access, Efficiency, Effectiveness and Satisfaction. Ms. Bonner also reported Diabetes Measures have been added to the report for Primary Care. • <u>Quarter 1 Statistics</u>: Ms. Bonner reviewed the 1st Quarter FY20 Statistics to include Behavioral Health shows, No Shows, Services provided and DD Requests for Services, Persons Served by Priority, Persons Served and Waiver Recipients. Ms. Bonner also reviewed the 1st Quarter Top Diagnosis for Mental Health Disorders, Substance Use Disorders, and Primary Care Diagnosis. • <u>Client Satisfaction</u>: Ms. Bonner reviewed the 1st Quarter FY20 Client Satisfaction Survey Results. • <u>Policies for Review and Approval</u>: Ms. Bonner reviewed the Operational Plan Process, Legal Services Policy, Risk Management/Compliance, Research, Strategic Budget Cutting and Human Resources Plans/Policies to include minor changes to the language on the Plans/Policies. <ul style="list-style-type: none"> ○ Operational Plan Process ○ Legal Services Policy ○ Risk Management/Compliance ○ Research ○ Strategic Budget Cutting ○ Human Resources ○ Ms. Cheryl Turner motioned to approve the changes to the language to the Operational Plan Process, Legal Services Policy, Risk Management/Compliance, Research, Strategic Budget Cutting, and Human Resources Plans/Policies seconded by Ms. Lynne Farlough, motion carried.
Old Business	<ul style="list-style-type: none"> • <u>Executive Session - Executive Director Evaluation Process, Ms. Melicia Levron</u>: Ms. Melicia Levron and the Board Members entered into a session to discuss the Executive Director Evaluation. <ul style="list-style-type: none"> ○ Mr. Ray Nicholas motioned to go into Executive Session at 7:02 pm, seconded by Dr. Victor Tedesco, motion carried. ○ Ms. Lynne Farlough motioned to go back into Regular Session at 7:14, seconded by Ms. Cheryl Turner, motion carried.

New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none">• <u>SCLHSA Events Calendar</u>: Ms. Schilling reviewed the January, 2020 Calendar.• <u>Board Meeting Schedule</u>: Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, February 13, 2020, @ 6:00pm, SCLHSA Administration Office.
Adjournment	Motion to adjourn by Dr. Victor Tedesco, seconded by Mr. Ray Nicholas, motion carried. Meeting adjourned at 7:25 pm.